

**Research Engagement Librarian**

Faculty / Department:	Library & Learning Resources	Grade:	MA1: Salary range
New appointees to Birmingham City University will ordinarily be appointed at the entry point of the appropriate grade			
Responsible to:	Head of Library Engagement	Responsible for:	N/A

Job Purpose

To act as an expert on matters pertaining to research within libraries and responsible for engaging with researchers, from postgraduates through early career researchers to professors, to understand their needs and translate these back into the design of L&LR services. This will include working closely with colleagues across L&LR (especially the Open Access Team Leader, and colleagues in e-Resources & Serials). The postholder will be responsible for driving forward new services, for example bibliometrics or rights retention strategies, to support our research community.

Main Activities and Responsibilities

1. Contributing to the strategic development and implementation of policies, procedures and services with a view to delivering the highest quality services and maximising their effectiveness
2. Develop and maintain expertise in open scholarship) e.g. open access, research data management, use of metrics) in order to drive forward new services and initiatives that support our research community
3. Deputising as appropriate in the absence of the Head of Library Engagement
4. Providing specific advice and support to researchers about the library and its services Representation at appropriate Faculty Committees and Course Validation programmes, communicating closely with the Head of Library Engagement on developments, including the identification of resource requirements
5. The collection, both formally and informally, of information about the needs of postgraduate research students and research staff
6. Responsible for responding to the PRES survey outcomes working with colleagues.
7. Development of training materials, procedures and other documentation and the delivery and evaluation of training programmes, on researcher specific areas of knowledge, such as responsible use of metrics
8. Understand and championing the needs of researchers in the development of library and learning resources services
9. Liaise and work closely with other research units across the University to communicate the service offer and initiate joint projects.
10. Train L&LR staff on research support and raise awareness of current research library environment



across the department

11. Horizon scan and keep up to date with the context in which the role operates (e.g. Read & Publish agreements, policy requirements from funders, use of metrics) and advise L&LR/BCU on opportunities and risks
12. Contributing to, and where appropriate leading on projects, either within L&LR or BCU more widely.

Person Specification

Essential Criteria	Application Form / Support Statement / Interview
1. Degree and/or postgraduate qualification in librarianship or information science and/or educationally or professionally related area and/or equivalent experience.	Application Form / Support Statement / Interview
2. Good understanding of scholarly communications and open research practices and ideas, their importance and application.	Application Form / Support Statement / Interview
3. Excellent negotiation and influencing skills couple with tact and diplomacy with a wide range of stakeholders with diverse professional and academic backgrounds.	Application Form / Support Statement / Interview
4. Excellent time management and organisational skills with the ability to prioritise, plan and manage own workloads in a busy and continuously changing environment.	Application Form / Support Statement / Interview
5. Excellent communication and interpersonal skills, able to engage others to build collaborative working relationships with a wide range of stakeholders with diverse professional and academic backgrounds	Application Form / Support Statement / Interview
6. Good verbal and written communication skills with a high standard of written English and the ability to author clear and concise reports for senior managers and University committees	Application Form / Support Statement / Interview
7. Demonstrable experience in the development of training materials and the delivery of research and information skills training sessions.	Application Form / Support Statement / Interview
8. Demonstrable ability to drive and support service change and contribute to a culture of continuous service improvement	Application Form / Support Statement / Interview
9. Excellent digital literacy, being able to use word processing, spreadsheet and communication tools, e.g. MS Word, Excel, Outlook, Teams, and willing to learn and explore new tools and technologies relevant to the role.	Application Form / Support Statement / Interview
10. Demonstrated ability to work collaboratively in a diverse and inclusive environment and commitment to reflective practice, open communication, and constructive feedback and challenge.	Application Form / Support Statement / Interview

Desirable Criteria	
11. Fellowship of Advance HE or similar accreditation	Application Form / Support Statement / Interview

- Application Form – assessed against the application form. Normally used to evaluate factual evidence e.g. award of a qualification. Will be assessed as part of the shortlisting process.
- Interview – assessed during the interview process by either competency-based interview questions, tests, work-related exercise, presentation and discussion, or teaching session etc.